



**INSERM 2016**

**AUTHORIZATION FORM**

*Form to be returned at the latest the 16TH of August 2016*

Dear Madam, Dear Sir,

On the occasion of the event which will occur from the 28<sup>th</sup> to the 31<sup>th</sup> of August 2016, we have the pleasure to welcome you at the Mercure Lyon Centre Beaux-Arts.

To confirm your reservation and its coverage, we thank you to communicate the following information:

- **Company:**  
.....
- Address :** .....
- Phone :** ..... **E-mail :** .....
- **Client's last name :** ..... **Client's first name :** .....
- Dates of stay : Arrival** ..... **Departure :** .....
- Room Type :**     Standard Single     Standard Double     Standard Twin

**NEGOCIATED RATES AND ROOMS TYPES**

Room Type	Description	Rate VAT (per night)	City Tax (per night and per person)	Breakfast
Standard Single	One people, one double bed	125,00 €	1,65 €	Included
Standard Double	Two people, one double bed	141,00 €	1,65 €	Included
Standard Twin	Two people, two twin beds	141,00 €	1,65€	Included

**AUTHORIZATION FORM MODALITES**

To confirm your reservation, the total balance of 1 night (room and breakfast + city tax) will be charged the day of the reservation. The

The Client declares « I authorize the hotel to take on my credit card the total balance of my stay ».

N° CB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      **Exp:** \_\_\_\_/\_\_\_\_

The Client declares « I prefer settle the total balance of my stay by bank transfer ».

**Bank:** BNP PARIBAS    **N° Account:** 3004 024 14 00010506573 68    **IBAN:** FR76 3000 4024 1400 0105 0657 368    **BIC:** BNPAFRPPIFN

**SALES CONDITIONS**

- It is obligatory to use this form to beneficiate of the INSERM negotiated rates.
- No reservation will be taken under consideration without the settlement of the first night, corresponding to the amount of the room and breakfast, city taxe(s) included.
- The hotel will acknowledge receipt of the settlement, which is considered as a confirmation of the reservation.
- Conditions of cancellation: without charges until the 7<sup>st</sup> days before arrival, 6pm. From this date, the deposit will be conserved by the hotel.
- This authorization form is to be returned at the latest the 16th of August 2016, 6pm.

**The Client declare having read the sales and reservation conditions, and his commitment to communicate accurate information.**

Done at ..... Date .....

Signature of the Client
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**Confirmation de l'Hôtel**

Done at ..... Date .....

Stamp of the Hotel
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